

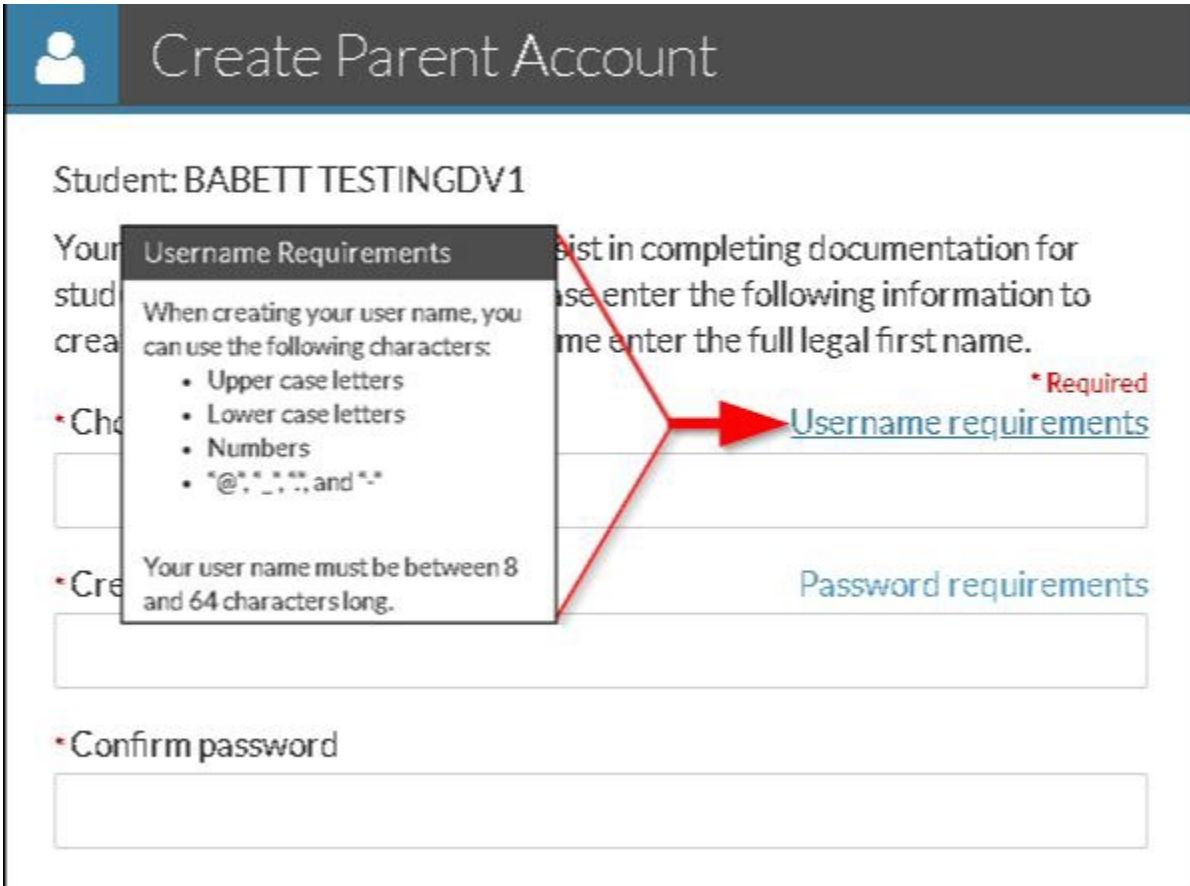
Temple Dashboard Parent Account Information

Account Information

- Parents who created accounts prior to July 2nd, 2020 and who have multiple students attending Temple University need one account per student (including separate emails and usernames)
- Parents who created accounts *after* July 2nd, 2020 are able to use the same email address and username for all students who attend Temple
- Account Verification
 - When you create an account for the first time, you need to verify your email address. This email is time-sensitive, so verify it as soon as you receive the email.

Account Creation

- The first time a parent creates an account, (s)he/they must enter his/her/their information exactly as it appears on the FAFSA. Our system matches the parent name, date of birth, and Social Security Number to ensure accuracy and for identity verification purposes.
- The username must be between 8 and 64 characters long and it may use:
 - Upper case letters
 - Lower case letters
 - Numbers
 - The following symbols: “@”, “_”, “.”, and “-“



The screenshot shows the 'Create Parent Account' form. At the top, there is a header with a user icon and the text 'Create Parent Account'. Below the header, the student ID is displayed as 'Student: BABETT TESTINGDV1'. The form contains several input fields and labels. A tooltip titled 'Username Requirements' is overlaid on the form, listing the allowed characters for the username: 'When creating your user name, you can use the following characters: • Upper case letters • Lower case letters • Numbers • "@", "_", ".", and "-"'. The tooltip also states 'Your user name must be between 8 and 64 characters long.' A red arrow points from the tooltip to the 'Username requirements' label, which is marked as '* Required'. Other labels visible on the form include 'Password requirements' and 'Confirm password'.

- Passwords must be at least 8 characters long and contain at least one of the following:
 - Upper case letters
 - Lower case letters
 - Numbers
 - Special characters are not required but may be used

Create Parent Account

Student: BABETT TESTINGDV1

Your student has requested you assist in completing documentation for student financial aid purposes. Please enter the following information to create an account. For the First Name enter the full legal first name.

* **Choose a Username** * Required
 [Username requirements](#)

* **Create a Password**
 [Password requirements](#)

* **Confirm Password**

Password Requirements

When creating your password, you must have **at least 1** of each of the following characters:

- Upper case letters
- Lower case letters
- Numbers

Your password must be at least 8 characters long.

Parent E-Signatures

- The Parent E-signature Password is the parent’s account password used to log into the Dashboard. Only the student has a 5-digit PIN
- Once you log in and select your student (if applicable), click “Preview”

Parent E-Signature Forms

Welcome to the Parent E-Signature Portal for BABETT TESTINGDV1's application for financial aid at Amy Sandbox. You have been invited by BABETT to E-Sign a form(s) required to complete the application.

Below is a list of the form(s) that require a parent signature. Click the "Preview" button by each form to complete the E-Signature process or view additional options. You must repeat the process for each form. If additional forms require a parent E-Signature, then a new email will be sent to the address received from BABETT.

Contact BABETT if you have any additional questions.

2020-2021

2020-2021 Dependent Verification Web Form

 Preview

- Carefully review all of the information. Is the Household section correct? Are the income and tax options for both student and parent accurate? If so, enter your password in the e-signature box.

Document Preview

2020-2021 Verification Worksheet
Dependent Student

Your 2020-2021 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.


Dependent Student's Information

TESTINGDV1 Student's Last Name	BABETT Student's First Name	###-##-0004 Student's ID Number
(480) 555-1202 Student's Phone Number	01/01/1998 Student's Date of Birth	

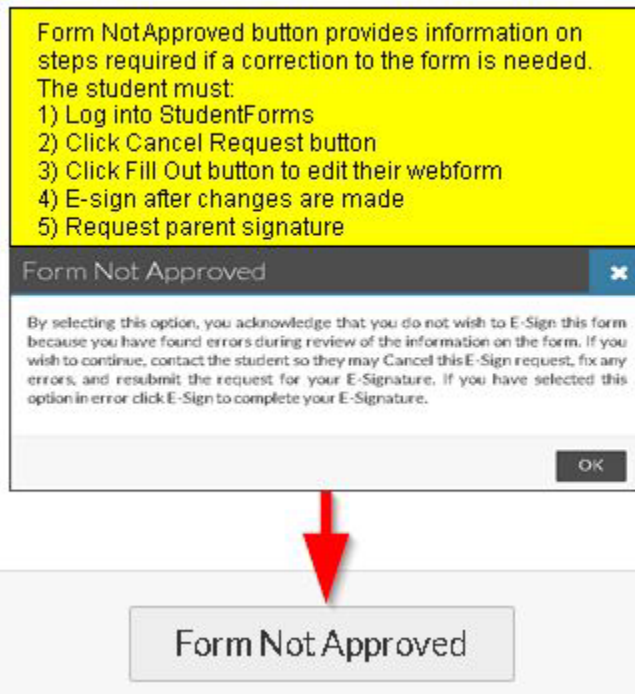
Dependent Student's Family Information

List below the people in the parent's household include:

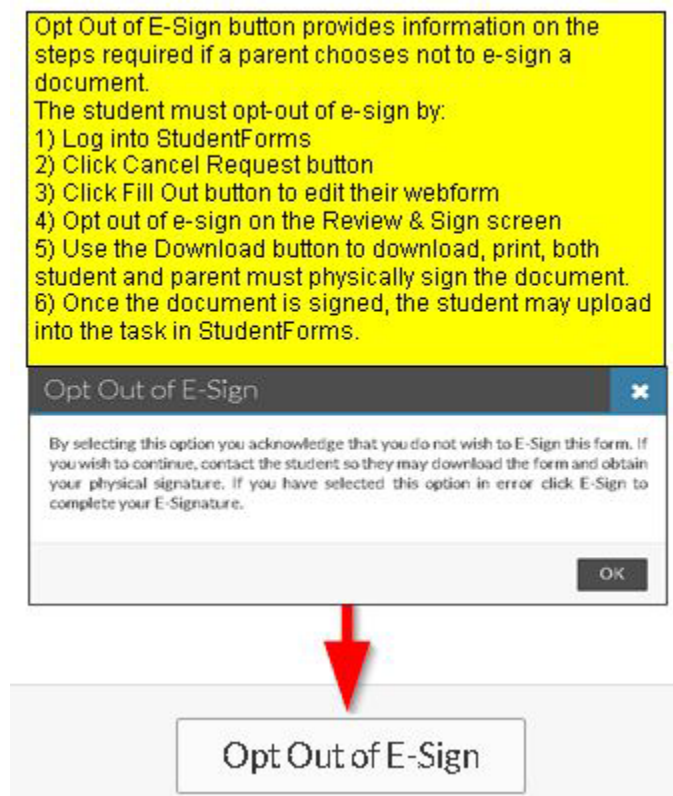
- You, the student.
- Your parent(s) - for FAFSA purposes - (including a stepparent) even if the student doesn't live with the parents.
 - If you need help knowing what parent(s) to list below click [here](#).
 - If your parent(s) are unmarried/divorced/separated and do not live together, list just one parent (who you lived with the most).
 - If your parents are married or remarried, list the parent who you lived with the most and his/her spouse.
 - If your parents are unmarried and living together, list both parents.
- The parents' other children if one of the following is true, regardless of where the child lives.
 - The parents will provide more than half of the children's support from July 1, 2020, through June 30, 2021, **or**
 - If the other children would be required to provide parental information if they were completing a FAFSA for 2020-2021.
- Other people if they are supported (more than 50%) by and living with the parents **and** the parents will continue to provide more

Form Not Approved E-Sign Password: E-Sign  Opt Out of E-Sign

- If the information is **not** correct, click "Form Not Approved" on the left-hand side to send the form back to your student to correct.



- If you choose to opt out of the e-signature, the click the button on the right-hand side to “Opt Out of E-Sign.” This will require the student to opt out as well.



Parent Account Troubleshooting

- E-signature Request isn't visible
 - Make sure your student sent the email request to the correct parent and email address.
 - Please use Google Chrome for all actions.
 - You may need to log out and sign back in if you change your password.
- Error Message when creating the account for the first time
 - Be sure to enter your information exactly how it appears on the FAFSA.
 - Use your legal name, not a nickname – “Robert” not “Bob”
 - Check the First Initial and Last Name on the FAFSA for extra spaces, special characters, or suffixes. If the FAFSA contains any of these in the last name, they must be entered exactly the same in the create account screen.
 - Check to ensure that the SSN entered for the parent matches the information provided on the FAFSA. The SSN should be entered without dashes (hyphens) or spaces
 - If the parent is copying and pasting the SSN into the field and is unable to create an account, they may want to type the SSN into the field. Typing in the SSN instead of copying/pasting helps to avoid copying extra spaces or dashes that should not be entered in the SSN field.